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AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
March 11, 2020 | 5:00 p.m. | Conference Room

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (951) 849-3192 at least 72 hours prior to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration who will arrange for the documents to be copied at a charge of 10¢ per page. Request forms are available at the District Administration offices.

1. **Call to Order, Pledge of Allegiance, Roll Call**
2. **Adoption of Agenda**
3. **Public Comment**
Individuals may address the Board regarding any item of Library District business on or not on the agenda. Comments are limited to 5 minutes per person. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. Please complete the "Request to Address the Board" card by filling out your name and the specific item you wish to address.
4. **Consent Calendar**
The Consent Calendar adopting the Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove an item from the Consent Calendar for discussion and consideration. The matters removed from the Consent Calendar will be considered individually at the end of the Consent Calendar agenda under "Items Removed from the Consent Calendar". The entire remaining Consent Calendar is then voted upon by a roll call under one motion.

Recommended Action: The Board of Trustees hereby approves the items below:
4.1 Minutes of the Regular Board meeting—January 8, 2019
5. **Consideration of Items Removed from the Consent Calendar**
Items removed from the Consent Calendar will be discussed individually at this time.
6. **Friends of Banning Library Report**
7. **Finance Report**
8. **District Director's Report**

The Library Administration is encouraged to report on items of information to the Board, as well as provide information about conferences or meetings they have attended. Other items, which may be added to the agenda of a future meeting, may be presented at this time but cannot be commented upon or discussed at this meeting. (Reference: The Ralph M. Brown Act)

9. **Personnel**
Arrivals/Separations/Resignations – None.
10. **Board of Trustees Training/Conference**
 - 10.1 Budgeting for Special Districts – March 12 in Chino (9am – 4pm). \$225 per person.
 - 10.2 Online ADA Compliance & Transparency Requirements – Webinar on April 8 (10am – 12pm). \$65 per person.
 - 10.3 2020 Special District Leadership Academy – April 19 to April 22. \$600 if registered on or before March 19. Otherwise, \$650 per person.
 - 10.4 Serving with a Purpose – May 20 in Ontario. \$50 if registered and paid by April 1. Otherwise, \$65 if registered and paid between April 2 – May 2; or \$75 if registered and paid between May 3 – May 20. See attached flyer for more information.
11. **Board Reports and Comments**
Board members are encouraged to report on items of information not requiring comment or discussion to the entire body at this time. (Reference: The Ralph M. Brown Act)
 - 11.1 President's Report
 - 11.2 Trustees' Reports
12. **Unfinished Business**
 - 12.1 Retention Schedule and Policy Update
 - 12.2 Facility Improvement and Renovation Discussion Update
 - 12.3 Amendments to Policy No. 5110 Holidays
13. **New Business**
 - 13.1 Agreement with James Martha & Co. for the audit of the financial statements for the fiscal year ending June 30, 2020
 - 13.2 Agreement with Califa for the Provision, Installation, and Maintenance of Advanced Network (Data) Services
 - 13.3 Recommendation to approve \$3,200 for removal of rocks and landscape work in the removed rock area
14. **Last Minute Action Items**
The Board may discuss an item, which was not previously placed on the agenda when the Board determines that there is a need for immediate action which cannot reasonably wait for the next regularly scheduled meeting. The determination must be made by two-thirds of the total Board or, if two-thirds of the Board is no present, by a unanimous vote of those remaining. (Reference: The Ralph M. Brown Act)
15. **Agenda Items for Future Agendas**
This is an opportunity for Board members to request that items be placed on future agendas.
16. **Next Regular Board Meeting**
April 8, 2020

17. Adjournment